



The REAP Record

The Official Publication of
[Redwood Empire Association of Paralegals](#)
Fall 2007 Newsletter

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President's Message

By [Grace De La Torre](#)

On October 1, 2007, through October 3, 2007, we were honored in the legal community with the privilege of hosting the California Supreme Court. A reception was held on October 1, 2007, at the Kendall Jackson Wine Center, and attendees were given an opportunity to meet the justices. The two following days were occupied with the California Supreme Court conducting oral arguments at the Sonoma Country Day School. This visit by the Justices was part of an outreach program to high school juniors and seniors, and the legal community also was given opportunities through out the day to attend and listen to the oral arguments.

As part of this outreach, attorneys from the Sonoma County Bar Association went to each of the participating high schools and briefed the students on legalese, the cases

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Paralegal Student Spotlight: *Natali Toupin*

By [Monica Lehre](#)

Editor's Note: Natalie Toupin is a student in Empire College's legal assistant program. This is Monica Lehre's first Student Spotlight article.

ATTEND A REAP BOARD MEETING

The REAP board encourages member participation and invites you to attend its board meetings.

Meetings are held the first Wednesday of every month at 5:30 p.m.

The board meets at the law firm of O'Brien Watters & Davis, located at 3510 Unocal Pl. Ste. 200 Santa Rosa, CA

1) What jobs did you hold before becoming a paralegal student?

Before becoming a paralegal student I worked in various administrative office positions.

2) What are your goals (near and long term) with respect to your career as a paralegal and in the legal field?

My goal as a paralegal is to obtain national certification, work as a paralegal, and eventually become an attorney.

3) How close are you to graduating?

It's very hard to say with Empire. My scheduled graduation date is in April, 2009. I have tested out of several courses and because of my typing ability it is not necessary for me to take some of the typing classes, so I will more than likely be graduating early in December, 2008.

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REAP Mentors

Probate: Janet Anderson
545-4910

Family Law: Renee Ramsey
546-4677

**Plaintiff's Litigation, &
Discovery:** Rhetta Hinton,
544-5858

**Transactional Law &
Securities:** Gayle Detillion
524-4234

**Computer-Assisted Legal
Research:** Joni Boucher
664-2394

Workers' Compensation:
Darlene Mola, 545-4762

CLA Exam: Grace De La
Torre, 433-8138

Criminal Law: Jeff DiCello
537-0475



2007 Board Members

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gdelatorre@sbcglobal.net

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gorosco@obrienlaw.com

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kjuarez@sonic.net

Criminal Law Corner

By [Jeff DiCello](#)

Here's a re-cap of a few interesting criminal law cases from the last few months:

Court Upholds Pat-Down Searches at 49er Games

In 2005, as part of anti-terrorism measures, the National Football League (NFL) implemented a rule requiring pat-down searches of all fans at NFL games. Daniel and Kathleen Sheehan, a married couple from Danville who are 49ers season ticket holders, sued the 49ers over the policy. This past July, the First District Court of Appeal in San Francisco ruled that the searches were legal because the Sheehans waived their right to privacy when they continued to attend games despite their objection to the searches.

What about the 4th Amendment's prohibition against unreasonable searches? The appellate court reiterated the principle that the 4th Amendment only applies to the government. While the government can't require people to waive their rights in order to receive services, private businesses, such as the NFL, are given more leeway because people have more choices. *Note: Just last week the California Supreme Court agreed to hear this case. Stay tuned.*

Lethal Injection to Be Reviewed By U.S. Supreme Court

The U.S. Supreme Court agreed to hear two death penalty appeals involving allegations that lethal injection is a violation of the 8th Amendment's prohibition against cruel and unusual punishment.

Critics of lethal injection have long claimed that the method causes extreme pain, yet leaves the prisoner paralyzed and unable to complain. Legal experts believe that the Supreme Court will not ban lethal injection, but rather will impose some safeguards to ensure the method is as pain free as possible. Currently, 27 states, including California, use lethal injection in death penalty cases.

Cities Can't Seize Cars Used in Crimes

Local ordinances that had allowed cities and municipalities to seize the vehicles of persons arrested for such crimes as purchasing drugs or soliciting prostitutes have been overturned by a July ruling of the California Supreme Court. Only the state can pass laws concerning punishments for drug and prostitution offenses, the court held.

Parolees Can't Be Ordered to Attend AA Due to Group's Religious Overtones

Last month the Ninth U.S. Circuit Court of Appeals ruled that requiring a parolee to attend Alcoholics or Narcotics Anonymous meetings violates the First Amendment. Although the two groups' 12-step programs claim they are not religious in nature, and non-believers are allowed to join, the court ruled that the groups' "religious overtones" are sufficient to be a violation of the establishment clause of the First Amendment. The case involved a Hawaii man, a Buddhist, who objected to AA's religion-oriented treatment he was ordered to attend as a condition of parole.

The Seasoned Paralegal: *Janice Raner Ashley*

By [Matt Hyashi](#)

“Own your computer skills,” is paralegal Janice Raner Ashley’s sage advice to future paralegals. In a recent phone interview, Ashley reflected on a career spanning two decades. Since 2001, Ashley has been a paralegal at Santa Rosa’s McMillan Shureen LLP, where their practice areas range from insurance coverage litigation to estate planning. But Ashley’s career didn’t start there.

Ashley was in the first class to graduate from the Sonoma State University Paralegal Certificate Program during a time when diversified paralegal education programs first emerged in the early 1980s. “There was a little squib in the paper to be a paralegal,” says Ashley. “I didn’t have any job skills...and had three kids to support.” She also found out she could use the units in the program to attain her bachelor’s degree, so she signed up. After graduation, Ashley got her first job in the legal field as a clerk at the Sonoma County Municipal Court, where she worked the criminal arraignment calendar for Judge Gayle Guynup. This was at a time when there were no virtually paralegals and the word “paralegal” was very loosely defined. “Attorneys didn’t know what to do with you,” said Ashley. “It seemed like a secretarial position” to them. In the years since, Ashley has been pleased to note that the role of the paralegal has become more well-defined.

Ashley didn’t have a computer when she first started her paralegal career. Instead she had a Brother typewriter. But, Ashley was a witness to the birth of the Internet and she saw first hand how it changed both the legal and technological worlds. She recalls that there was only one Internet connection at Fireman’s Fund where Ashley was in charge of all online legal and factual research. Ashley recalls that in 1988, despite working with what was then a cutting edge technology, she was paid just seven dollars an hour. Ashley noted that current wages for paralegals are more in line with the value of the services they provide.

In the past twenty years, Ashley coordinated asbestos litigation at Fireman’s Fund and has even done paralegal intern work at the YWCA in Santa Rosa. Ashley predicts that the role of paralegals “probably won’t change much” in the future, although our skills will be more in demand. Corporations and other non-law related

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businesses are increasingly not willing to pay the high fees of attorneys when a paralegal can do virtually the same type of work.

On a side note: Ashley threw out her Brother typewriter not too long ago. Please make sure you own your computer skills.

Seminar Report: *Trust Accounting*

By [Teresa Lyons](#)

The recent Probate and Trust Accounting seminar presented by the Redwood Empire Association of Paralegals (REAP) on July 31st proved to be very informative.

Featured speaker Twink Smith, owner of All County Probate in Sonoma, a paralegal, legal document assistant, and private professional fiduciary, provided information concerning frequently encountered difficulties in the statutory accountings required in probate and trust estates, as well as important tips on overcoming hurdles experienced in the field.

Smith’s 27 years of experience throughout the state of California brought an enlightened perspective to a task that requires precision and detail, and can be complex even for the seasoned professional. Her anecdotes regarding peculiarities encountered in accountings, and her solutions for handling them elicited comments, questions and support from the attendees, including Paige Eldredge, owner of Estate Minders in San Rafael and the instructor of Record Keeping and Fiduciary Accounting, an online class offered by Cal State Fullerton, the only institution in California offering certification courses for fiduciaries, conservators and trustees.

While the seminar only provided a foundation in the subject due to the limitation of time, the handouts and discussion gave a clear picture of the complexities paralegals may encounter in this area of law, and the statutory and professional expectations in mandated accountings.



REAP
P.O. Box 143
Santa Rosa, CA
95402-0143

REAP Membership Info

REAP's membership consists mainly of legal assistants & paralegals working in law firms, corporations, & public agencies. Membership is available to students, paralegal educators, attorneys, & other persons interested in the development of our profession.

Click below to

[Join REAP](#)

Production of the REAP RECORD is edited/coordinated by newsletter chair Jeff DiCello



Paralegal Student Spotlight: Natali Toupin

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4) What made you decide to become a paralegal?

I worked at a litigation support company for many years and absolutely loved my job. I have always wanted to be an attorney and at this point in my life thought it would be advisable to try being a paralegal before I put myself through law school.

5) What has surprised you about the job/career of a paralegal now that you've taken paralegal classes?

I didn't realize how involved in the case work paralegals actually are. I always pictured paralegals as a glorified secretary for an attorney. Now that I've taken classes and learned more about my career path as a paralegal, I see that being a paralegal is a lot more involved than just typing up a few documents here and there. Paralegals are to attorneys what nurses are to doctors.

6) Do you know what kind of law you're interested in? If so, what is it and what interests you about it?

When I started taking classes I was certain I wanted to go into personal injury litigation. Since being at Empire I have changed my mind about 10 different times about the type of law I want to work in. Currently I'm very interested in real property; however, I think I would be happy with and good at any type of law.

REAP Adds New Members

REAP wishes to welcome the following new members:

Jonathan Andrade	Brenda Madriz
Ioanna Asimos	Joanna Montes
Julia Balstrieri	Mary McCloskey
Ashley Baltazar	Anastasia McCrary
Billie Jean Barton	Johana McGuigan
Tracy Berg	Miranda Mendoza
Amanda Briggs	Judy Olmstead
Jennifer Brown	Rod O'Neal
Maria Brunn	Ashtyn Neat
Sharon Campbell	Maria Quijas
Rachel Danforth	Anaiz Recendez
Angelina DeLaRosa	Sara Rodriguez
Lauren Dingfelder	Ashley Smith
Valerie Edwards	Brad Temple
Karri Ferretti	Natali Toupin
Carissa Gibson	
Komal Devi Gill	
Denise Gudmundson	
Melanie Jackson	
Marivel Lopez	

REAP Website to Get Makeover

The REAP website is getting a makeover. Our new website will be found at www.redwoodparalegals.org.

The website will have an updated look and feel and will consist of the following pages:

- Home Page
- Calendar (*Flyers for upcoming events will be available as a download*)
- Newsletter (*We will have past issues of the REAP Record available to download as a .pdf. The current issue will only be available to members.*)
- FAQ's
- Membership
- Officers/Committees (*with e-mail links to each person*)
- Links/Resources
- Paralegal Training Programs
- Career Center

The new website was designed by the husband-wife team of John and Rebecca White of Stellart. Rebecca also designed REAP's new logo (see page 1.)

The site is expected to be up in early November. REAP members will be notified by e-mail when the site is up.

President's Message

Continued from page 1

that were being heard and their legal issues. On the first day of oral arguments, selected students from high schools throughout Sonoma County presented the Justices with questions pertaining to the tradition, history and procedures of the California Supreme Court.

As members of REAP we participated in this historic event. Our Sonoma County Bar Association liaison, Joni Boucher, was involved in every aspect of the preparation and facilitating for this visit. She did an excellent job. Our members assisted the Sonoma County Bar Association and other participating associations with the reception for the Justices on October 1, 2007.

On October 2, and 3, 2007, REAP took an active roll in the event as 55 facilitators from our association organized and ushered students and the legal community into the oral arguments. At times this was a challenge because it was during the proceedings and we had to usher and organize individuals while the event was being televised, but as paralegals we rose to the challenge and we worked as a team to make this happen. *See top of next column*

President's Message

Continued from previous column

I would like to thank the following REAP participants for their valuable time and professionalism:

Joni Boucher	Danielle Jones	Cindy Walsh
Colleen Butler	Carmen Santos	Kate Henderson
Kathy Pettit	Marianne Causley	Maureen Reilly
Kelly Hamilton	Lydia Karcher	Julie Cyphers
Mickey Fernandez	Kristen Russell	S. Sue Ziemski
Kelly Thistle	Monica Lehre	Everett L. Monroe
Deborah Lamb	Karin Karst	Anne Goodwin
Martha Rojas	Yvette Felise	Ann Allen
Ginger Orosco	Janet Jefferson	Melissa Coughlin
Rhetta Hinton	Doug & Zobida	Tracey Ruiz
Andrea Walsh	McCorquodale	Patti Tate
Mary McCloskey	Melynne Laufer	Peter Steiner
Lauren Dingfelder	Trudy McQuiddy	Chris Brown
Alyssa Noone	Christina Welch	Lindsay Smith
Valerie Edwards	Lauren Morris	Bonnie Gordon
Deana Hopper	Wende Jorgensen	Wendy Young
Lisa Schneider	Elena Lopez	Rachel Huertas
Mae Rose Bellagio	Steven Smith	Leann Serrano

As president of your association and as a paralegal, it was an honor to participate in this event. Hopefully, everyone took the opportunity to listen to the oral arguments. This was a defining moment in my career as a certified paralegal and I am extremely proud of the support, professionalism and teamwork of our members.

Also, at our general meeting in September, board elections were held. I would like to announce our incoming 2008 board members: Colleen M. Butler, Antonia E. Garza, Grace De La Torre, CP, Janet Jefferson and Trudy McQuiddy.

It was a pleasure to see that the general meeting was well attended. Enclosed in this newsletter is a flyer for our last educational seminar for 2007. This seminar provides an opportunity for two units of ethics MCLE credit.

Please note that the CAPA Leadership Conference (flyer enclosed) is being held in San Francisco this year. If members would like to car pool to this event, please contact me at gdelatorre@sbcglobal.net. I expect to see a strong appearance from our membership at this event since it is being held in our neighborhood. Thank you for all your support and making a difference.

My Area of Law: *Criminal Defense*

By [Jeff DiCello](#)

Editor's Note: Jeff is a freelance paralegal who works with attorneys in the areas of criminal defense, personal injury and civil litigation.

Criminal defense attorneys, and the paralegals that support them, help ensure that defendants receive due process; that the police and the prosecutor play by the rules; and that the evidence that is used against a defendant has been lawfully obtained in accordance with our Constitution.

Below, are some of the tasks a criminal law paralegal may be asked to complete during the course of a typical case.

Reviewing the police report and complaint: Just like with a civil case, a criminal case starts with a complaint. This document is drafted by the district attorney (D.A.) and specifies the charges against the defendant in very general terms. The complaint is based upon a police report submitted to the D.A. by the law enforcement agency that investigated the crime.

The paralegal will review the police report to determine if the police had probable cause to stop, detain or arrest the client. The paralegal will also review the complaint and police report to determine if each of the elements of the crime alleged are supported by the police report, as well as reviewing the complaint for defects that may be grounds for a demurrer. Typical grounds for a demurrer include a statute of limitations issue, the court lacking jurisdiction or the complaint not stating facts to support a criminal offense, etc.

Discovery: Discovery in criminal cases is a piece of cake compared to civil cases. In criminal cases, basically all you are supposed to have to do to obtain discovery is to ask the prosecutor for it. In most cases, defense attorneys simply have a form letter that they send to the District Attorney. There is no requirement that you draft lengthy discovery requests. Certain items must be disclosed to the defense automatically, including the police reports, relevant evidence, the complaint, witness information, exculpatory evidence, etc.

Factual Investigation: The criminal law paralegal may also be asked to do factual investigation. For example, for the preparation of a motion in a DUI case, I once had to find out if it had rained on the day the defendant had been arrested. I was able to find out by calling the fire department, which kept daily weather statistics, including rainfall information. You might also be asked to interview witnesses or to track down witness addresses for subpoena service.

Pre-trial Motions: The most common pre-trial motion in criminal cases is probably the Penal Code §1538.5 motion, also known as a motion to exclude evidence. This motion is used to try to get the judge to exclude evidence that was seized in violation of the 4th Amendment (usually an unlawful search or seizure) or 5th Amendment (usually a Miranda violation). There are reams of case law on the 4th Amendment's proscription against warrantless searches, and a myriad of exceptions as well, so the criminal law paralegal has to be well-versed in this area.

Other pre-trial motions include the demurrer, discussed above, and the Penal Code §995 motion, which seeks to set aside the information. The information is the charging document that is issued by the D.A. after a defendant has been held to answer for a felony after a preliminary hearing. Grounds for a §995 motion include the defendant was not legally committed by the magistrate, and/or the defendant was committed without reasonable or probable cause. The paralegal who assists in the preparation of the §995 motion has to carefully study the preliminary hearing transcript, which looks just like a deposition transcript, although without an index, so that he or she can cite certain facts in the §995 motion by page and line number.

Trial Preparation: Most criminal cases never go to trial, but if they do, the criminal law paralegal may be asked to subpoena witnesses, prepare trial exhibits, motions in limine or jury instructions. The latter two tasks are very similar to their civil counterparts. Criminal motions in limine usually seek to exclude evidence from the proceedings using some of the very same Evidence Code provisions that are used in civil cases, such as the provisions concerning hearsay, prejudicial evidence, and requiring evidence to be relevant, material and competent. There are also standard, approved jury instructions for criminal cases (CALCRIM), just like there are for civil matters.

Sentencing: If your client is convicted of a felony, the criminal law paralegal may be asked to research jail alternatives or prepare a Statement in Mitigation (SIM). The SIM seeks to convince the court to place the defendant on probation instead of sending him or her to state prison. Preparing the SIM involves studying the pre-sentence report, which is prepared by the probation department, and applying the Rules of Court to try to convince the judge that certain mitigating factors outweigh aggravating factors and warrant probation instead of prison.

In cases where the defendant comes under the Three Strikes law, a common pre-sentencing motion is the Romero Motion, which seeks for the court to strike a prior felony conviction for the purposes of sentencing only.

Paralegal Networking Lunches



Each month, paralegals working in the downtown Santa Rosa area and in Healdsburg meet informally for a networking lunch at a restaurant in their respective cities. These lunches are a great way to meet other members who work near you. Specific information concerning the date, time and location of each lunch is e-mailed to members a few days before the event.

REAP/Legal Community Event Calendar

Below is a list of upcoming events in the local legal community. Not all events are sponsored by REAP.



Event Information	Date/Time	Location
Opening Statements & Closing Arguments Michael Senneff, Presenter <i>1.0 hr. MCLE</i> <i>\$40.00 for SCBA member</i> <i>\$50.00 for non-members</i>	11-1-07; 12:00 a.m. to 1:30 p.m. Check in is at 11:45 a.m.	Sonoma County Bar Association 37 Old Courthouse Sq., Suite 100 Santa Rosa
CAPA Leadership Conference See flyer below	11-3-07; 7:45 a.m. – 4:00 p.m.	San Francisco State University Downtown Campus 835 Market Street San Francisco, CA 94103
REAP Ethics Seminar w/Kay Kasic See flyer below	11-14-07; 5:30 p.m. to 8:00 p.m.	Sonoma County Bar Association 37 Old Courthouse Sq., Suite 100, Santa Rosa
Pro Bono Awards Luncheon and Sonoma Co. Bar Ass'n. Gen. Membership Meeting \$50.00 per person	November 16, 2007 11:30 a.m. to 1:30 p.m.	Hyatt Vineyard Creek Conference Center 170 Railroad St. Santa Rosa
ADR: What You Need to Know About the Superior Court's New No Fee Mediation Program Nancy Case, Presenter <i>1.0 hr. MCLE</i> <i>\$40.00 for SCBA member</i> <i>\$50.00 for non-members</i>	12-6-07; 12:00 a.m. to 1:30 p.m. Check in is at 11:45 a.m.	Sonoma County Bar Association 37 Old Courthouse Sq., Suite 100, Santa Rosa
Family Law Use of Income Tax Returns Amy Rodney, CFLS, Cindy Craig, CPA, ABV, Chris Paris, CPA, Presenters <i>3.0 hrs. MCLE</i> <i>\$150.00 for SCBA member</i> <i>\$200.00 for non-members</i>	12-8-07; 9:00 a.m. 12:00 pm.	Empire Law School 3035 Cleveland Ave. Santa Rosa



REDWOOD EMPIRE ASSOCIATION OF PARALEGALS (REAP)

Presents an Education Seminar on Ethics

Featured Speaker: Kay Kasic

LOCATION: Sonoma County Bar Association
37 Old Courthouse Square, Ste. 100, Santa Rosa

DATE: Wednesday, November 14, 2007

TIME: 5:30 P.M. (Networking, check-in and dinner)
6:00 P.M.- 8:00 P.M. (Presentation)

COST: \$30.00 REAP and SCBA Members (Includes materials, MCLE credit, and dinner)
\$35.00 Non-member rate (Includes materials, MCLE credit, and dinner)
\$20.00 Student rate (Includes materials and dinner)

MCLE: 2.0 Units Ethics

-----Please
Send your registration forms to: REAP, P.O. Box 143, Santa Rosa, California, 95403 by Friday,
November 9, 2007.

Name: _____ Title: _____

Address: _____ Phone #: _____

Firm: _____ Amount: _____

Refunds are not provided once a person has sent an R.S.V.P for an event.

This activity has been approved for Minimum Continuing Legal Education credit by the State Bar of California in the amount of 2 units Ethics. The Sonoma County Bar Association certifies that this activity conforms to the standards for approved education activities prescribed by the rules and regulations for the State Bar of California governing minimum continuing legal education.

CALIFORNIA ALLIANCE OF PARALEGAL ASSOCIATIONS

PRESENTS

THE 6TH BI-ANNUAL LEADERSHIP CONFERENCE

SATURDAY, NOVEMBER 3, 2007

7:45 a.m. – 4:00 p.m.



Hosted by the San Francisco Paralegal Association

San Francisco State University Downtown Campus
835 Market Street
San Francisco, CA 94103

[Hotel Accommodations](#)

The Pickwick Hotel
85 5th Street
San Francisco, CA 94103
(800) 227-3282
Rate: \$135 per night plus tax
Paid parking available

Hotel and conference easily accessible from San Francisco & Oakland airports via public transportation (BART)

**You can register online for the CAPA
Leadership Conference at:**

**<http://www.caparalegal.org/>
Click on the "Register Online" Link**

THE 6TH BI-ANNUAL LEADERSHIP CONFERENCE PROGRAM

Morning Session

7:45 – 8:30 a.m.

Registration and continental breakfast

8:30 – 9:00 a.m.

Welcome and introduction – Michelle Whitaker, CLA and Vickie Newman, RP

9:00 – 9:30 a.m.

Leadership – Vickie Newman, RP

9:30 – 10:00 a.m.

Pro Bono Opportunities – Sandra Walker

10:00 – 10:15 a.m.

BREAK

10:15 – 11:15 a.m.

Public Speaking – Yael Schy, MSW

11:15 – 11:45 a.m.

Understanding Board Financials

11:45 a.m. – 1:00 p.m.

LUNCH & Ethics MCLE – Vince Avellino, Esq.

Afternoon Session

1:00 – 2:00 p.m.

Time Management – Kelly Services

2:00 – 2:15 p.m.

BREAK

2:15 – 3:15 p.m.

Legal Responsibilities/Liabilities of Board Members

3:15 – 3:45 p.m.

Membership – How to maintain and grow association membership – Mary McLaughlin

3:45 – 4:00 p.m.

Closing remarks

REDWOOD EMPIRE ASSOCIATION OF PARALEGALS (REAP)

Make checks payable to REAP & mail check & completed application form to:

REAP MEMBERSHIP

P. O. Box 143, Santa Rosa, CA 95402

Applicant Information

Date of Application: _____ Are you a new member? Yes No

Name: _____

Mailing Address: _____

Work Phone: _____ Home Phone: _____ E-mail: _____ @ _____

Name of Employer: _____ Years Employed as a Paralegal: _____

Would you like to receive the REAP quarterly newsletter and other information via e-mail? Yes No

May we list your home telephone number in the REAP directory? Yes No

I am qualified as a paralegal by:

Education (Bus. & Prof. Code §6450 et seq.)

If so, please state where and year your education was completed: _____

Valid Declaration

Other (Explain): _____

Membership Categories & Dues

The REAP membership period is from January 1 to December 31 of each year. The full amount of dues must be paid when joining REAP, regardless of date of application.

1. **Voting Member** (Must be a paralegal; Dues: \$40.00 per year)

Area(s) of law in which you work or specialize (*working paralegals only; check all that apply*)

Civil Litigation

Freelance

Landlord/Tenant

Family

Personal Injury

Elder

Probate/Estate Planning

Corporate

Labor

Real Property

Criminal

Other _____

2. **Associate/Non-Voting Member** (See sub-categories below; Dues: \$20.00 per year)

Member of the Sonoma County Bar Association who endorses and promotes the paralegal concept

Member of an educational field who endorses or is involved in the promotion of the paralegal profession

Please state the educational field of which you are a member: _____

3. **Student Member** (Currently a paralegal student; Dues: \$20.00 per year)

Committees

I am interested in further supporting REAP by volunteering my time on the committee(s) listed below (check all that apply):

Education

Public Relations

Membership

Newsletter

Student Mentoring

Staging for Events

No. of hours per week you would be available: _____

Paralegal MCLE Log

Paralegal Name: _____

LEGAL ETHICS

Compliance Period: _____ to _____ (4 hrs. required every 2 yrs. Per Bus. Prof. Code §6450(d))

Date of Activity/Course	Title of Course	Activity/Course Provider	Subject Matter	Hours Earned
TOTAL				

I hereby certify to _____, my supervising attorney, that I have completed the MCLE requirements in ethics as mandated by Bus. & Prof. Code § 6450 et seq. for the period specified above.

Dated: _____ Signature of Paralegal: _____

GENERAL LAW/SPECIALIZED LAW

Compliance Period: _____ to _____ (4 hrs. required every 2 yrs. Per Bus. Prof. Code §6450(d))

Date of Activity/Course	Title of Course	Activity/Course Provider	Subject Matter	Hours Earned
TOTAL				

I hereby certify to _____, my supervising attorney, that I have completed the MCLE requirements in general law/specialized law as mandated by Bus. & Prof. Code § 6450 et seq. for the period specified above.

Dated: _____ Signature of Paralegal: _____